

APPLICATION TO VOTE BY POST

Please complete in **BLACK INK** and **BLOCK CAPITALS**.

It is a legal requirement that the elector signs their own application (see Notes overleaf)

1 Address where you are registered to vote

Name & Address

2 About you

First name (in full) and any initial

Surname

Contact details (optional but of benefit should there be any questions on your application)

Tel No

E-mail Address

3 Postal vote for how long (select A, B or C)

(A) Permanent postal vote

(B) For election(s) on

Day

Month

Year

(C) For a specific period

From

Day

Month

Year

To

Day

Month

Year

4 Postal vote for which elections?

All elections

Local government elections only
(this includes Scottish Parliament)

UK & European Parliament elections only

5 Address for postal ballot paper(s)

My address where I am registered to vote in Part 1

or

The following address

Reason for sending ballot paper(s) to an alternative address

6 Your Date of Birth

Using the order DD MM YYYY enter your date of birth in the boxes below, eg if your date of birth is 3 June 1960 write 03 06 1960.

7 Declaration

Please **SIGN** in the box below using **BLACK** ink. Make sure your signature is completely within the box, without touching the outline.

If you fail to do this, the application will not be valid. The details on this form are true and accurate.

NB. It is a criminal offence to make a false statement on this form.

Date of Signing _____

PTO / ...

Note 1: The address will be where you are registered to vote. If you have moved address and have not yet registered to vote please download a registration form from www.saa.gov.uk/central or www.aboutmyvote.co.uk or collect a form from your local library then complete, sign and return with this form.

Note 2: The name supplied should be the same as on the Register of Electors. Any differences may cause a delay as they will require to be checked.

Note 3: You may only choose one option.

(1) If the application is for one election it requires to be received no later than 5pm, eleven working days before polling day.

(2) If you choose a specific period please note that your application will not start before the date given and will finish on the date provided unless you cease to be entitled to register to vote at this address at an earlier date.

(3) If you choose an indefinite period this starts on the date received. Entitlement will cease if you cease to be entitled to register to vote at this address. Any application received after 5pm eleven working days before an election is not valid for that election.

You require to notify the Electoral Registration Officer if your circumstances change.

Note 4: Choose one option only. Please remember that elections can be combined and/or held on the same date. Each person must fill in and sign their own form.

A fine of up to £5,000 can be incurred by anyone who on this application makes a statement he or she knows to be false.

- ◆ If granted a postal vote, you are not allowed to vote in person at the Polling Station.
- ◆ If no reply is received within 28 days from the issue of this form, any existing postal vote application will be cancelled.
- ◆ If you wish to cancel your postal vote or amend it in future you will require to write to the Electoral Registration Officer. Such a request must be received eleven working days before polling day for the change to be effective for that election.
- ◆ If you are removed from the Register of Electors at your registered address your postal vote application will be cancelled.

Note 5: You may give any address however please note that the ballot papers will be issued **less than ten days before polling day**. It is, therefore, in your own interest to ensure that you have adequate time to receive, complete and return the form by polling day. If this is unlikely it may be in your own interest to appoint a proxy to vote on your behalf. Proxy vote applications are available on request.

Note 6: Waiver - If you are unable to sign your name in a consistent manner you may be eligible to request that the ERO allows you an exemption (waiver). Anyone who cannot sign or sign in a consistent manner due to any disability or inability to read or write in any language, can apply. Please note that no other reasons are allowed. Please contact me for more information if this applies to you.

Note 7: Unless granted a waiver, you will be required to supply your personal identifiers at every election (date of birth and signature). The Returning Officer may check these against the personal identifiers previously supplied and if these do not match your vote may be rejected. Access to your personal identifiers is restricted by law and currently includes Electoral Registration staff, Returning Offices' staff, candidates and agents of political parties, and persons entitled to be present at the opening and verification of ballot papers.

Help Should you require assistance in completing or signing the form please contact the relevant number below.

Return to: If your present address is in the Clackmannanshire, Falkirk or Stirling Council areas to:
Electoral Registration Officer, Hillside House, Laurelhill, Stirling, FK7 9JQ
or to the relevant Electoral Registration Officer for your present address, if outwith these areas. (www.aboutmyvote.co.uk lists contact addresses).

Telephone (01786) 892237 – Falkirk Council Area

892289 – Clackmannanshire & Stirling Council Areas

Fax (01786) 892255