

MINUTE of MEETING of CENTRAL SCOTLAND VALUATION JOINT BOARD held within HILLSIDE HOUSE, LAURELHILL, STIRLING on FRIDAY 29 AUGUST 2008 at 2.00 p.m.

PRESENT: Depute Provost McLaren; Councillors Biggam, Blackwood, Carleschi, Goss, Hughes, Jackson, MacDonald, McNeill, Paterson, Patrick and Simpson.

CONVENER: Councillor Simpson.

ATTENDING: Assessor; Clerk (B Pirie); Treasurer and Assistant to the Clerk (S Barton).

VJB8. MINUTE

There was submitted (circulated) and **APPROVED** Minute of Meeting of Central Scotland Valuation Joint Board held on 18 June 2008.

VJB9. VALUATION JOINT BOARD – 2007/08

There was submitted Report (tabled) dated 28 August 2008 by the Treasurer providing a copy of the auditor's report on the financial statements for the Board for the year ending 31 March 2008.

Discussion took place on the following:-

- The proposed response to the action plan recommendation.
- The follow up review and the recommendations from the 06/07 audit
- The time taken for the audit to be completed

NOTED the contents of the report.

AGREED:-

- (i) that the management response to the Action plan should be that the Treasurer undertake an annual review of accounting policies to ensure full compliance with SORP requirements and this be completed by March 2009;
- (ii) that the Treasurer make a representation to the Auditors regarding the timescales for the completion of the Audit.

VJB10. DATES FOR FUTURE MEETINGS 2008/09

There was submitted Report (circulated) by the Clerk dated 21 August 2008 proposing dates and venues for ordinary meetings of the Valuation Joint Board for 2008/09.

AGREED to the dates for Ordinary Meeting of the Board as follows:-

- Friday 24 October 2008 at 10am in Hillside House, Stirling
- Friday 6 February 2009 at 10am in Hillside House, Stirling
- Friday 12 June 2009 at 10am in Hillside House, Stirling

NOTED that Special Meetings of the Board may be convened as necessary outwith the planned timetable.