

MINUTE of MEETING of CENTRAL SCOTLAND VALUATION JOINT BOARD held within HILLSIDE HOUSE, STIRLING on FRIDAY 9 SEPTEMBER 2011 at 10.00 a.m.

PRESENT: Councillors Balsillie, Hughes, McLaren, McNeill, Nimmo, Ritchie and Simpson.

CONVENER: Councillor Simpson.

APOLOGIES: Councillors Blackwood, Goss, C MacDonald, Paterson and Patrick.

ATTENDING: Assessor; Treasurer; Assistant Assessor (P Wildman); Assistant to Treasurer (L Shaw) and Assistant to Clerk (S Barton).

DECLARATIONS OF INTEREST: None.

VJB8. MINUTE

There was submitted (circulated) and **APPROVED** Minute of Meeting of Central Scotland Valuation Joint Board held on 17 June 2011.

VJB9. DEPUTE ASSESSOR

There was submitted Report (circulated) by the Assessor/Electoral Registration Officer (a) advising that Mr Ian Ballance, Depute Assessor has intimated that he wishes to retire from post in October 2011, and (b) seeking authority to initiate a recruitment and selection process to fill the vacant post as soon as practicable.

Discussion took place on the following:-

- the requirement to fill the post
- the recruitment process

NOTED the retirement of Mr Ian Ballance from the position of Depute Assessor in October 2011.

AGREED:-

- (1) to approve the recruitment of a new Depute Assessor;
- (2) to establish an Appointments Committee in the terms as detailed within Section 3 of the Report;
- (3) to approve the remit of the Appointments Committee as outlined in the Appendix to the Report;
- (4) to appoint the Convener and Vice-Convener to the Appointments Committee representing Stirling and Clackmannanshire Councils respectively, and

(5) that the Assistant to the Clerk contact Members of the Valuation Joint Board and seek nominations for the remaining positions.

VJB10. REVENUE BUDGET 2011/12 – REVIEW AS AT 31/07/11

There was submitted Report (circulated) by the Treasurer advising of the forecast outturn for the financial year ending 31 March 2012.

Discussion took place on the following:-

- the amount of reserves held by the Joint Board
- canvasser payments and how these are distributed throughout the year
- the costs for the Valuation Appeals Panel

NOTED the contents of the Report.