

**MINUTE of MEETING of CENTRAL SCOTLAND VALUATION JOINT BOARD APPOINTMENTS COMMITTEE held within HILLSIDE HOUSE, STIRLING on FRIDAY 29 AUGUST 2014 at 9.00 a.m.**

**PRESENT:** Councillors Brisley, Holden, MacDonald, Meiklejohn and Nimmo.

**CONVENER:** Councillor MacDonald.

**ATTENDING:** Brian Pirie, Assistant to Clerk; Tom Denovan, HR Team Leader, Clackmannanshire Council and Joan Hewton, Chair of the Assessor's Association for Scotland.

**DECLARATIONS OF INTEREST:** None.

**VJB16. APOLOGY**

An apology was intimated from Councillor McChord.

**VJB17. DECLARATIONS OF INTERESTS**

No declarations were made.

**VJB18. MINUTE**

The Minute of Meeting of Central Scotland Valuation Joint Board Appointments Committee held on 11 August 2014 was approved.

**VJB19. EXCLUSION OF PUBLIC**

**RESOLVED** in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the meeting the press and public for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A to the said Act.

## **VJB20. POST OF ASSESSOR AND ELECTORAL REGISTRATION OFFICER**

The Committee considered a report by the Clerk to the Board setting out the selection process for the post of Assessor and Electoral Registration Officer.

The post of Assessor and Electoral Registration Officer had been advertised on myjobscotland with a closing date for applications of 27 June 2014. The committee had agreed, on 11 August 2014 (ref VJB5), to invite 4 applicants to interview. It had also agreed that the final stage of the selection process would comprise an online strategic executive scenario exercise (carried out prior to interview) and a 10 minute presentation followed by interview.

Members were provided at the meeting with a pack containing:- the interview schedule; each application form together with an assessment form for each candidate and a summary report of each applicant's online exercise. The committee was supported by Joan Hewton, Chair of the Assessor's Association for Scotland and Tom Denovan, HR Team Leader, Clackmannanshire Council.

The committee was invited, having interviewed each candidate, to select its preferred candidate and to appoint an Assessor and Electoral Registration Officer.

### **Decision**

**The committee agreed to appoint Peter Wildman to the post of Assessor and Electoral Registration Officer.**